



Building and Facility Maintenance Manager

This is a Full-time position – Benefits Eligible

Salary: \$19.03 per hour FLSA Classification: Exempt

Open: February 26, 2018 Closed: When Filled

Education and/or Experience: Associates degree with an emphasis in building and facilities maintenance preferred. A minimum of two (2) years of experience in a variety of maintenance skills, such as carpentry, electrical, and plumbing, or related fields are required. Supervisory experience is required. Significant and current work experience may be used in lieu of education requirement.

Other Qualifications:

- Basic knowledge of carpentry, electrical, and plumbing repairs. Ability to analyze and correct the majority of facility and equipment malfunctions. Knowledge of general maintenance tasks. Knowledge of building maintenance techniques and repairs.
- Knowledge of occupational hazards and safety precautions involved in maintenance and repair duties.
- Ability to understand and follow written and verbal instructions. Ability to perform heavy manual labor tasks under adverse weather conditions.
- Ability to work and communicate with people from various multi-cultural backgrounds and socio-economic levels.
- Sensitivity to the needs, abilities, beliefs, and attitudes of individuals within and outside the Agency, including but not limited to clients and co-workers.
- Applicants must have a current Florida Driver's license, reliable transportation, satisfactory criminal records check for abuse and neglect, negative TB skin test, drug testing as required and state required minimum vehicle insurance and uninsured motorist insurance.
- Employee must be able to lift 100 lbs. (may use assistance)
- Ability to use word processing software, database management system, e-mail and internet.

If interested in applying, please complete the attached employment application and return to Human Resources. For more information, contact David Powell, HR Director, 850-438-4021 or email d.powell@capc-pensacola.org.

Community Action Program Committee is an EOE and participates in E-Verify.